

Efficiency, Improvement & Transformation

Building Asset Review

Scope

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Select Committee: Executive Committee	Type of Review: Reporting into Executive Scrutiny Committee
1. What services are included? The review will cover all of the Council's assets including: Libraries Youth and Community Centres Sports and Leisure Centres School Facilities Commercial Properties	
2. The Thematic Select Committee's / EIT Project Team overall aim / objectives in doing this work is: The aim of the review is to develop a strategic overview of facilities in the Borough and consider opportunities for rationalisation, re-location and combining facilities, and the potential opportunities linked to any known or planned developments	
3. Expected duration of enquiry? What are the key milestones? The review is expected to report to Cabinet in March 2011. The milestones which are reflected in the outline project plan encompass; <ul style="list-style-type: none">• Baselining the services, obtaining and submitting evidence – 16 November• Identify options for EIT and agree way forward – 8 February	

4. In addition to analysis and benchmarking costs, performance, assets etc, what other processes are likely to be required to inform the review? (e.g. site visits; observations; face-to-face questioning, telephones survey, written questionnaire, co-option of expert witnesses etc).

There are significant links with a range of other reviews and developments (e.g. Youth Service EIT Review) and this review will be informed by and considered in their reviews. Consideration of building utilisation and activities will be required and this may need discussion with service managers and building occupiers. In order to aid the review, information will also be shown graphically using the GIS system.

5. How will key partners and/or the public be involved and at what stages?

Discussions will be held with partners to assess opportunities

6. Please give an initial indication how transformation will enable efficiencies and improvements to be delivered by this EIT review?

Potential savings identified through rationalisation.
Ensure council assets support the delivery of services in the area in the most appropriate manner.